

Hutton Cranswick Parish Council

Minutes of the meeting of the Parish Council held in the WI Hall, Main Street, Cranswick on Friday 15 January 2016 at 7.00 pm.

Present: Cllr Richardson (Chairman) Cllr Miss Dams Cllr Scullion,
Cllr Mrs Simpson Cllr Sibley-Calder Cllr Wardell
Cllr Mrs Mills Cllr Mrs Johnson Cllr Thompson

David Siddle – East Riding of Yorkshire Council

Parishioners present: Six

16/001 To receive and approve apologies for absence: Cllr Poolford

16/002 a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (Code of Conduct, Localism Act 2011)

Cllr Mrs Mills	Item Nos 15/28	Non pecuniary	HCSRA Committee Member
Cllr Scullion,	Item Nos 9b/21	Non pecuniary	Neighbour
Cllr Mrs Simpson	Item Nos 15/28	Non pecuniary	HCSRA Trustee
Cllr Mr Wardell	Item Nos 15/28	Non pecuniary	HCSRA Committee Member

(b) To note dispensations given to any member of the council in respect of the agenda items listed: Resolved - None

16/003 To confirm as a true record the minutes of the meeting of the Parish Council held on Monday 14 December 2015 - having been previously circulated were agreed as a correct record and signed by the Chairman (proposed Cllr Mills/seconded Cllr Wardell)

16/004 Co-option of Councillors: To fill the vacancies from those expressing an interest and the signing of Declaration of Acceptance of Office of co-opted councillors if present or to make arrangements for the signing of the Declaration of Acceptance if not present - Resolved – to co-op Russell Thompson (proposed Cllr Johnson/Seconded Cllr Wardell)

16/005 To receive information on the following on-going issues (not included elsewhere) and decide further action where necessary:
a) Written Advice – to present Written Advice as regards action to take concerning proposed development on land at and to the south of 4 The Green, Cranswick – Agreed – to write to the East Riding of Yorkshire Council and the owners of the property to seek clarification as to the extent of the highways and as to whether any of the proposed works under the planning application would involve an actionable interference with the village green.

b) To present the details of the resuscitation training workshop dates and agree costs – Cllr Sibley Calder reported that a training session was to be held in the spring and that the School was to include awareness training as part of its health and safety training programme.

Signed.....Date.....

- 16/006** **Police Report:** No report received. PSCOs Chris Webster was the single point of contact for the village.
- 16/007** **Public Participation:** To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person). There was no public participation
- 16/008** **Planning Matters:** To submit Notice of Decision made by the ERYC and consider a response to any correspondence and presentation or information received.

A	15/03344/VAR - Variation of Condition 6 (approved plans) of planning permission 14/03189/PLF - Erection of a dwelling - to allow for an amended design at Rinanuan, Orchard Lane Hutton for Mr David Robinson - Approved 5 conditions - Noted
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- 16/009** **Planning Applications:** To agree a response to the following tree & planning applications received. Planning applications can be viewed on the ERYC website by visiting: www.eastriding.gov.uk and following the appropriate link

A	15/03907/PLF - <u>Erection of a pair of 3 bedroom semi-detached dwellings with pedestrian access</u> and to the rear of 24 The Green Hutton Cranswick East Riding of Yorkshire for Traynor Homes – Full Planning Permission - Object (a) The proposal would create further traffic congestion as there is no provision for off-street car parking and (b) the proposal is not in keeping with the surrounding area. (proposed Cllr Wardell/seconded Cllr Sibley Calder)
B	15/03944/PLF - <u>Erection of single storey to front and installation of window to side</u> Foxdene 48 Orchard Lane Hutton East Riding Of Yorkshire YO25 9PX for Mr Mark Dean - No objections (Proposed Cllr Wardell/seconded Cllr Simpson)
C	16/00058/PLF <u>Erection of two storey extension to rear</u> 8 Hutton Balk Hutton East Riding Of Yorkshire YO25 9PT for Mr. Carl Cuthbertson – Full Planning Permission- No objections (proposed Cllr Wardell/seconded Cllr Scullion)

- 16/010** **To receive representatives' reports –information only**
Cllr Simpson reported the In Bloom dates for judging was 4th - 15th April for spring and 4th – 22nd July for summer. The In Bloom team planned to have a stall at the Kelk Plant Fair on the Driffield showground on 23 March.
- 16/011** **To receive play area report (and quarterly/annual report if applicable) and agree to any repairs/changes – Action** – the clerk to arrange for the repairs outlined in the operational inspection report to be undertaken and to complete and make a grant application to the Big Lottery Fund for replacement equipment. (proposed Cllr Wardell/seconded Cllr Mills)
- 16/012** **Community Safety Strategy – to agree to progress with matters of safety within the parish – Action** – the clerk to inform the East Riding of Yorkshire Council of the damage to road sides down Howl Lane and Hutton Road.

Signed.....Date.....

- 16/013 **Clerk's report – To update the Parish Council on progress from previous meetings or on any subject not otherwise shown on the agenda**
a) **To agree a course of action concerning the response from Rob Brown, ER Highways Department as regards traffic issues on Howl Lane (e-mailed to Cllrs 9/1/16) – Action** - the clerk to remind relevant contractors to give due consideration to residents and vulnerable road users when travelling on Howl Lane.
- b) **Byelaws, Cranswick Green – to advise the Parish Council on the progress on the Notice of Confirmation as advertised in the 24 November 2015 issue of Driffield Wolds and Weekly – Noted** – that the consultation period had ended on 24 December 2015 and that Defra had confirmed that no representations had been received objecting to the changes to the Byelaw. **Action** - the clerk make arrangements with Defra for the byelaw to be confirmed. (proposed Cllr Sibley-Calder/seconded Cllr Mills)
- 16/014 **Garden Allotment – *Monthly report & considerations***
a) **To inform the Council of any changes of tenancy:** - No changes to report
b) **To approve/advise of the erections of sheds, greenhouses:** No changes to report
c) **To consider action as regards any management and/or tenancy issues:** None required
- 16/015 **HCSRA Report – *for information only***
Cllr Wardell reported; the dyke had not been cleared and was in need of urgent attention; a quiz was to be held on 22nd January raising funds for cancer research and McMillan nurses; the replacement oil tank was still to be installed; and a visit from a regional advisor from the football association was planned to give advice in making improvements to the football pitches.
- 16/016 **Centenary Wood: To approve maintenance work as necessary:** - No work required.
- 16/017 **Gatehouse lake facility – to approve maintenance work as necessary – Noted** – that removal of weed in the lake was to be undertaken in February.
- 16/018 **War Memorial – to approve maintenance work as necessary – Noted** – the clerk was seeking a quotation for specialist gravel.
- 16/019 **To approve the updated cheque signatories – Resolved** – that Cllr Wardell and the clerk were given authority to sign cheques.
- 16/020 **To consider the new community policing arrangements and consider any action as required – Agreed** – that the community policing team is informed that; allotment security; tackling farm (rural) crime and speeding/car racing incidents in and around the village are areas of concern which the Council want the police to consider when policing the parish.
- 16/021 **To consider the practice of plant and tree planting on highway verges by homeowners (e-mailed to Cllrs 9/1/16) - Agreed** – that when such matters are raised with councillors the clerk informs the East Riding of Yorkshire Council of such incidents and notifies the homeowners accordingly. (proposed Cllr Richardson/seconded Cllr Sibley-Calder) – Cllr Scullion abstained from the vote.
- 16/022 **To consider the purchase of a marquee(s) for village events (deferred from July 2015). Action** – the clerk to obtain the cost of purchasing a marquee.

Signed.....Date.....

- 16/023** To consider changing the date of the monthly Parish Council meeting (e-mailed to Cllrs 30/12/15). **Action** – the clerk to inform councillors on the availability of the venues in the village where a two hour meeting commencing at 7.00 pm can be held.
- 16/024** To review and agree any changes to the Standing Orders/Financial Regulations (e-mailed to Cllrs 9/1/16) – **Resolved** – to increase the reference of £2000 to £5000 under clause 11 “Contracts” of the Financial Regulations. (proposed Cllr Richardson/seconded Cllr Simpson).
- 16/025** To investigate the provision of more local recycling facilities for household batteries in partnership with the ERYC or other relevant organisations – **Action** – the clerk to investigate and report findings at the next meeting.
- 16/026** To ask the ERYC to include in its regular sweeping schedule the shared-use cycle/pedestrian path on Beverley Road, between Hobman Lane and Burn Butts Lane – **Agreed** – that the East Riding of Yorkshire Council be requested to include the footpath in its regular sweeping schedule. (proposed Cllr Richardson/seconded Cllr Wardell)
- 16/027** To discuss the condition and management of the utility services on Sheepman Lane – **Agreed** – that Yorkshire Water are informed of the Council’s concerns over the condition and management of the sewage pumping system at Sheepman Lane, Cranswick. (proposed Cllr Richardson/seconded Cllr Wardell)
- 16/028** To appoint 2 Parish Council representatives as observers to the HCSRA committee – **Noted** – that Cllr Thompson agreed to be an observer of the HCSRA committee.
- 16/029** To consider further information received in relation to Neighbourhood Planning (e-mailed to Cllrs 8/1/16) – **Agreed** – that in order to better understand the opportunities of developing a neighbourhood plan, a meeting was be held with a Senior Strategic Planning Officer from the East Riding of Yorkshire Council on the 3rd February. (proposed Cllr Mills/seconded Cllr Wardell)
- 16/030** To approve the accounts for payment

Cheque no	Name	Details	VAT	Total ££ Inc VAT
2931	Hutton Cranswick SRA	Hall hire 14/12/2015 @£7ph		14.00
2932	HCWI	Hall Hire 15/01/16		12.00
2933	SLCC	Annual subscription fee		103.00
2934	CPRE	Annual subscription fee		36.00
2935	Gail Newlove	Postage, mileage		23.76
2936	Allsigns	6 x Dog fouling stickers	3.60	21.60
2937	Autela Payroll Services	Auto enrolment planning		20.00
2938	Getmapping Plc	Annual subscription	8.40	50.40
2939	Salvation Army	Christmas Market attendance		25.00
2940	Hutton Cranswick SRA	Donation toward new oil tank		1500.00
2941	Trevor Eling	Cutting down fallen tree		72.00
2942	Administration	Salary and expenses	16.80	482.42

Signed.....Date.....

- 16/031** **Approved** – (proposed Cllr Richardson/seconded Cllr Wardell)
To respond to correspondence/items for information/next agenda:
a) ERNLLCA Newsletter – e-mailed to Cllrs 21/12/2015- **Noted**
b) East Riding Group – introductory letter (e-mailed to Cllrs 30/12/2015) - **Noted**
c) Rural Vulnerability Service - Rural Transport - December 2015 (e-mailed to Cllrs 30/12/2015) – **Noted**
d) Flood Advisory Service Roadshow - 14th/15th January (e-mailed to Cllrs 23/12/2015) - **Noted**
e) Information from the chairman of Smaller Authorities' Audit - **Noted**
f) East Riding Parish News – Issue 92 – January 2016 (e-mailed to Cllrs 8/1/16) – **Noted**
- 16/032** **To receive a visit from David Siddle (ER Rural Housing Enabler) to provide an update on Affordable Housing (e-mailed to Cllrs 8/1/16)** – David Siddle (ER Rural Housing Enabler) informed councillors that a four hour public drop-in session was to be hosted by the East Riding of Yorkshire Council in the WI Hall on 10th February commencing at 3.00 pm. The event was aimed at informing residents of the opportunity for affordable housing in the village and was to gauge the demand for such housing. The Council would advertise the event in the Bulletin and local businesses. A representative from a Housing Association was to attend. Cllr Richardson was to represent the Parish Council.
- 16/033** **To consider damage to Cranswick Green verges caused by vehicles and agree a course of action - Agreed** – that the offender of any damage caused to The Green will be requested to re-instate the damaged area. Also, a brief article was to be placed in the February Bulletin asking drivers to please take extra care not to damage roadside grass verges and The Green. (proposed Cllr Scullion/seconded Cllr Sibley-Calder)
- 16/034** **Exclusion of press and public**
To resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Agreed - that the public were invited to leave the meeting. (proposed Cllr Simpson/seconded Cllr Wardell)
- 16/035** **To review the agricultural holdings tenancies – Agreed** – that the Land Agents be instructed to commence formal proceedings on the matter discussed. (proposed Cllr Richardson/seconded Cllr Wardell)
- 16/036** **Next meeting of the Council – Noted** – the next meeting was scheduled for February 23, 2016 at 7.00 pm at the WI Hall, Main Street, Cranswick

There being no further business the meeting closed at 8.50 pm

Signed.....Date.....